

Sale Ad Cost and Payment Information

Once we have the ad proof from our local newspaper, The Courier, (aka The Findlay Publishing Company), we will email it to your designated email address with complete instructions on how to proceed and the date by which payment is required.

Generally, we must receive the full ad payment in our office by NOON on Wednesday of the week following the week in which we appraise. This is approximately 4-5 business days from the time you receive the email of cost until we must have payment in hand for the ad to run on the scheduled Friday.

**The Checks must be made payable to THE COURIER
BUT-----**

**The Checks must be MAILED to
Hancock County Sheriff's Office
200 West Crawford Street
Findlay, OH 45840.**

**If payment is not received
by noon, the Sale Ad will
NOT be published on the
scheduled Friday.**

Dear Attorney or Representative,

Payment for the attached newspaper ad in The Courier must be received in our office by Wednesday Noon (one week from today)!

Checks must be payable to "The Courier" with the Case Number referenced.

*Send the check to the Hancock County Sheriff's Office
Attn: Civil Dept.
200 West Crawford Street
Findlay, OH 45840*

*Questions or concerns? Renee Smith 419-424-7239
mrsmith@co.hancock.oh.us
Hancock County Sheriff's Office
Mon-Fri 8am-4pm*